# Annual Awards Policy

(Updated as per March 2025 Committee meeting minutes)

## Summary

The club holds an annual awards night to acknowledge the achievements of club members and recognise the contributions, improvements and success of our colleagues.

## Principle

Annually, the club recognises the achievements and efforts of club members in triathlon and multisport events and in their contribution to the club.

## Perpetual Club Awards

The club has a number of perpetual club awards as listed below with corresponding eligibility criteria. All awards have a minimum eligibility requirement that the nominee is a financial member of the club in the current year (1 July to 30 June).

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| Award | Criteria |
| ***Athlete of the year (male and female)***  Awarded to the athlete considered to have achieved outstanding results in triathlon and multi sports during the current year. | * Financial member * Raced as a member of the club * Nominations to include evidence of results and achievements |
| ***Novice athlete of the year (male and female)***  Awarded to the novice athlete  who has demonstrated a strong commitment to training and embraces the spirit of the novice program by consistently showing up to club training and aiming for improvement, encouraging other athletes, being an active club member during the Program and throughout the rest of the season. | * Financial member * Raced as a member of the club * Undertook the Vikings Triathlon Novice Program in the current year * Nominations to include evidence of results and achievements |
| ***Junior athlete of the year***  Awarded to the athlete considered to have achieved outstanding results in triathlon and multi sports during the current year. | * Financial member * Raced as a member of the club * Aged 18 or younger as at the start of the current year (1 July) * Nominations to include evidence of results and achievements |
| ***Encouragement award***  Awarded to an athlete who has best demonstrated commitment, improvement and a desire to learn and set a great example for other club members. | * Financial member * Raced as a member of the club * Nominations from members including supporting evidence of commitment, improvement and example to others |
| ***Clubperson of the year***  Awarded to a member who has best demonstrated a commitment to the club and its members. Nominations should reflect the contribution to the well-being of the club, the support for triathlon and multi sports in the ACT and their active engagement and support for other members in the club. | * Financial member * Nominations from members including supporting evidence demonstrating the nominees’ commitment to the club, their support of members and their contribution to the well-being of the club. |

## Other Club Awards

The Committee may agree to other club awards being presented at the annual club presentation dinner. Other awards will be based on a process and criteria agreed to by the Committee.

## Process

### Nominations

The Committee will call for nominations from club members in advance of the annual club presentation dinner and no later than four weeks prior to this event. The Committee, at its discretion, may consider late nominations due to the timing of competitive events.

Any current financial member of the club is entitled to submit a nomination for an award. Only one nomination per award per eligible member is allowed. Where gender categories exist for an award this is considered as two awards.

The committee will determine a method for nominations and provide all members the opportunity to submit nominations by communicating using various communication methods.

All nominations must adhere to the criteria as specified in this policy.

### Consideration of nominations

The Committee will, upon the specified date for the close of nominations, follow the following steps:

* Collate the nominations and check the validity of each nominee against the criteria.
* Set up a voting process for the Committee to determine winners of each award.
* Any Committee member nominated for an award is to be excluded from voting on that award.
* A member is only eligible to win one of the awards for performance in any one year. The Performance Awards are Athlete of the Year, Novice of the Year, Junior Athlete of the Year and Encouragement Award.

The Committee, at its discretion, may advise members in advance of the annual club presentation dinner a list of finalists for each award.

The Committee, at its discretion, may advise the winners of each award in advance of the annual club presentation dinner to ensure their presence at the event.

The award winners are announced to the members at the annual club presentation dinner and not before.